

## MANUAL FOR CORRESPONDENCE VOTING FOR RECORDED SHAREHOLDERS/CUSTODIANS

Dear shareholders,

For higher comfort of voting at the General Meeting

TO BE HELD ON 14. 11. 2025 AT 10:00 A.M. AT THE REGISTERED SEAT OF THE COMPANY AT VYSKOČILOVA 1442/1B, PRAGUE 4, POSTAL CODE 140 00.

we would like to present you with the following information, because we presume that you may prefer using the correspondence voting without your personal presence at the General Meeting.

**Please note, following the procedure below**

**correspondence ballot cards must be delivered to our address no earlier than on 14. 10. 2025, 9:00 a.m. CET and no later than on 14. 11. 2025, 8:00 a.m. CET**

Voting on the items of the agenda of the General Meeting prior to the General Meeting is **possible** via correspondence voting by due delivery of correspondence ballot card(s) by the Recorded Shareholder, Custodian or their proxy observing the below-mentioned instructions.

The correspondence ballot card for **Recorded Shareholders, Custodians or their proxies** and is available on the website of MONETA Money Bank, a.s. (<https://investors.moneta.cz/general-meeting>). The correspondence ballot card(s) cannot be modified in any way and must be properly filled, otherwise the correspondence ballot card is deemed invalid.

**Shares Administrators** are entities who are authorised to exercise Recorded Shareholder's rights and this right is evidenced from the Central Securities Depository Prague (the "CSDP Registry").

**Recorded Shareholders** are a persons or entities which are as at the record date recorded as shareholders in the registry of book-entry shares of MONETA Money Bank, a.s. maintained by CSDP Registry.

**Custodians** are entities who hold the shares on behalf of the Beneficial Shareholders. They are either a broker, bank, custodian or nominee. They are recorded in the CSDP Registry as the shareholders thus all the rules for Recorded Shareholders are applicable for them as well.

### 1. Timeframe

Please deliver the correspondence ballot card(s) to the below mentioned address of MONETA Money Bank, a.s. **between 14. 10. 2025, 9:00 a.m. CET, and 14. 11. 2025, 8:00 a.m. CET.**

**Please note that only votes**

- **of those, who are shareholders as of the record date of 7. 11. 2025, and**
- **delivered in the specified timeframe**

**will be taken into account.**

### 2. Address

We kindly ask shareholders to deliver the correspondence ballot card(s) to

**MONETA Money Bank, a.s.**  
**General Meeting**  
Vyskočilova 1442/1b  
140 28 Prague 4 Michle  
Czech Republic

The correspondence voting using a correspondence ballot card(s) becomes effective in relation to the MONETA Money Bank, a.s. upon due delivery of the correspondence ballot card(s) to this address within the stipulated timeframe.

### 3. Voter's Identification

Shareholder must fill in the correspondence ballot card(s) with the

- identification of Recorded Shareholder, and
- number of shares.

**If proxy holder casts the vote on behalf of a Recorded Shareholder based on the power of attorney, the proxy holder shall state the identification information about both him/herself and about the Recorded Shareholder.**

If the shareholder is legal entity, the correspondence ballot card must be accompanied by an original or a certified copy of an excerpt from the relevant public register (not older than three (3) months, confirming the right of the voting person to act on behalf of the shareholder.

### 4. Vote Casting

The vote is cast by checking the *for/against* checkbox by the voted-on proposal.

### 5. Signature

The correspondence ballot card(s) as well as its/their attachments (per section 8 below) must be signed by the person who is authorised to exercise the shareholder's rights (Recorded Shareholder, Custodian, or proxy based on the power of attorney).

**Signature(s) must be officially verified (notarised or otherwise).**

### 6. Power of Attorney

Each Recorded Shareholder or Custodian, which is as at the Record Date recorded as a shareholder in the CSDP Registry, may grant a power of attorney to an individual or legal entity to represent the Recorded Shareholder or Custodian for correspondence voting as a **proxy**.

The power of attorney must be in writing with a notarised signature of the Recorded Shareholder or Custodian – principal. The power of attorney must show whether it may be used by the proxy to represent the principal at one or more General Meetings.

A form of a power of attorney is available on the website of MONETA Money Bank, a.s. (<https://investors.moneta.cz/general-meeting>).

If the Recorded Shareholder or Custodian, which is as at the Record Date recorded as a shareholder in the CSDP Registry, is a legal entity, the power of attorney must be accompanied by an original or a certified copy (such as notarized or otherwise officially verified copy) of an excerpt from the relevant public register (not older than three (3) months, as regards shareholders domiciled in Czech republic such would be e.g. excerpt from the Commercial Register) confirming the right of the persons signing the power of attorney to act on behalf of the Recorded Shareholder or Custodian – legal entity (as regards shareholders domiciled in EU such would be similar excerpt from Commercial Register or Commercial Court, as regards shareholders domiciled in the USA such would be e.g. Good Standing and Incumbency Certificates).

A person entitled to act on behalf of a proxy – legal entity must attach to the power of attorney an original or a certified copy of an excerpt from the relevant public register (not older than three (3) months) and power of attorney certifying the right of the person to act on behalf of the proxy - legal entity.

For the purpose of correspondence voting the proxy of the Recorded Shareholder or Custodian must all of the above-mentioned documents to the correspondence ballot card(s).

### 7. Requirements for non-Czech documents

Documents issued by foreign authorities or institutions, or furnished with their verification, which are presented by a non-Czech legal entity or its proxy, as well as powers of attorney on which the signature was notarised abroad, must be superlegalised or authenticated (by an Apostille), unless the Czech Republic has concluded a mutual legal assistance treaty

with the country where the non-Czech legal entity or its proxy has its permanent registered office or residence, or, as the case may be, where the signature on the power of attorney was notarised.

Along with any documents in a non-Czech language other than English or Slovak, the person submitting these documents is also required to submit official translations of these documents into the Czech or English language.

#### **8. Correspondence voting on behalf of more Recorded Shareholders/Custodians by using single correspondence ballot card**

If the holder of proxy based on the power of attorney wishes to use single correspondence ballot card for the purpose of correspondence voting on behalf of more Recorded Shareholders/Custodians, the correspondence ballot card must contain the identification information **only regarding the proxy** in the same way as described under section 3.

Information regarding

- the individual Recorded Shareholder or Custodian, and
- Number and of his/her shares (together with the identification of the proxy)

**shall be stated in a separate sheet which will form, as an attachment, an integral part of the correspondence ballot card(s).**

Section 4. applies respectively to this way of votes casting.

#### **9. Using more correspondence ballot cards**

Recorded Shareholder or Custodian or their proxy is entitled to use more correspondence ballot cards for one correspondence voting, provided that the sum of shares stated in all such correspondence ballot cards shall not exceed the number of his/her shares pursuant to an excerpt from the CSDP registry as of the record date on 7. 11. 2025; otherwise none of his/her correspondence ballot cards shall be taken into account in such correspondence voting.

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For the avoidance of doubt, this note is not a notice of the General Meeting and does not amend, supplement or supersede the notice of the General Meeting of MONETA Money Bank, a.s. to be held on 14. 11. 2025, which is published at <https://investors.moneta.cz/general-meeting>. In the event of any discrepancy between this note and the notice of the General Meeting, the notice of the General Meeting shall prevail.